

## TALAMORE GOLF & TRAVEL

### RULES AND REGULATIONS

#### IMPORTANT: PLEASE READ

**EVERYONE IN THE GROUP IS RESPONSIBLE FOR ADHERING TO ALL THE RULES & REGULATIONS LISTED BELOW**

**Check In: 3:00 PM   Check Out: 11:00 AM** (These times are strictly adhered to due to CDC cleaning guidelines.)

**LATE CHECK-OUTS:** If your group needs additional time on day of departure, you must contact the Talamore Villa Office prior to your departure date to check the availability of your unit.

**VILLA ASSIGNMENTS:** Villa assignments are based on a predetermined rotation. Special requests for specific villas can not always be granted. Moving Villas after arrival is prohibited unless unforeseen circumstances makes the unit unfit for occupancy. Talamore Golf & Travel reserves the right to change Villa assignments up to the date of arrival to accommodate homeowner's requests, extended stays, or maintenance issues.

**KEYS:** Keys need to be returned to the Villa Office or left inside the unit. If returning keys to the Villa Office after business hours please drop them through the mail slot at the bottom of the office door. Lost or non-returned keys will result in a \$25 charge per key. Please do not leave keys under the front door mat.

**DAMAGES:** Each homeowner is responsible for the routine maintenance and upkeep of their unit, however, damages incurred during your stay (accidental or recklessly) are solely the responsibility of the renter (i.e. broken glass, carpet stains, wall damage, etc..). Prior to check-in all villas are checked by the Accommodations staff to make sure they are ready for your occupancy and make sure that there are no unusual damages. If there are any unusual damages they are documented so that they can not be passed along to renters coming in.

All units are non-smoking. If you are found to be smoking in the unit, Talamore Golf & Travel will automatically charge a \$200 fee.

No pets are allowed. If you are found to have a pet in the unit, Talamore Golf & Travel will automatically charge a \$400 fee.

**DRESS CODE:** Normal golf attire is required at all golf courses (No denim shorts or jeans, no tank tops, no tee shirts, no cut-offs). Bermuda length shorts are permitted. All courses strictly enforce dress codes. Each course has it's own policies in regards to Dress Code. Please respect and follow all the courses individual policies. All courses are non-metal spike facilities.

**COOLER POLICY:** All courses have different cooler policies. Please call in each course advance to find out what the courses cooler policy is that you will be playing. Most courses have a no glass container policy and do not allow liquor to be brought on to the premises.

#### CANCELLATION / ITINERARY CHANGES POLICY

**CHANGES:** All changes to your golf itinerary must be made through Talamore Golf & Travel during normal business hours and by the group leader only.

**RAIN-OUT:** Talamore Golf & Travel's policy is that if the course is open there are no refunds given by our company. If the course is open, you are expected to play. If you do not wish to play, you are only entitled to a rain check if the course is willing to issue one. If the course is closed then the course will either issue rain checks to you directly at the course or notify Talamore Golf & Travel that they will not be billing us for the group's golf fees. If the later is the case then all fees paid to Talamore Golf & Travel for that round will be refunded to the group. Method of refund will be coordinated by the Packager and the Group Leader. If the group or an individual is a no-show/no-call, the course will not issue you rain checks after your scheduled day-of-play. Rain checks cannot be issued after groups' departure.

#### **CANCELLATIONS:**

Golf-only:

Booking date - 31 days prior to first round, \$25 per person cancellation fee

30 - 15 days prior to first round, \$100 per person cancellation fee

14 days prior to first round, no refunds can be given

This applies to cancellation an individual from a tee time or cancellation the entire tee time.

Golf and lodging:

Booking date - 31 days prior to arrival, \$100 per unit cancellation fee

30 - 8 days prior to arrival, \$100 per person fee plus first nights' lodging fee

7 days prior to arrival, no refunds can be given

This applies to cancellation an individual from the reservation or cancelling the entire reservation.

US Teen, US Kids, and 2-week reservations:

Booking date - 31 days prior to arrival, \$100 per unit cancellation fee for 2-bedroom units, \$150 per unit cancellation fee for 3-bedroom units, and \$200 per unit cancellation fee for any Homes

30 - 15 days prior to arrival, you will receive half your money back

14 days prior to arrival, no refunds can be given

All payments are due in full 30 days prior to your arrival date. The package may be cancelled due to lack of payment if within 30 days of arrival and full payment has not been received. A change in the number of players, at any point, in the group may result in a higher price for the remaining people.

REVISED 03/08/2022